GOVERNMENT OF MIZORAM DIRECTORATE OF HIGHER & TECHNICAL EDUCATION

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(TECHNICAL WING) MIZORAM : AIZAWL

Chaltlang Lily Veng, Aizawl -796012

Phone: 0389-2340603, Fax: 0389 - 2345740 E-mail: dhtemizoram@gmail.com



GENERAL INSTRUCTIONS FOR SMATEE, 2024

The following instructions are hereby issued for compliance of examination officials and candidates for State Medical and Technical Entrance Examination (SMATEE), 2024.

1. Permissible items to be carried in the exam hall

- o Transparent water bottle.
- o Admit card bearing passport size photograph of the candidate (Compulsory)
- o Identity card (e.g. voter's ID, Aadhaar card, Driving license, Class X/XII admit cards etc)
- o Non programmable wrist watch, for those who need.
- o Those who bring their own vehicle are allowed to carry their vehicle keys inside the exam hall.
- o Umbrella/Raincoat

<u>Note</u>: Those candidates who bring unauthorized items will be made to put their unauthorized items outside the exam halls and the exam conducting officials will not be responsible in case of loss or damage of such items.

2. Dress Code:

- o Candidates should wear slippers or chappals in the exam hall. High heeled and thick shoe soles are not allowed.
- o They should wear proper dress.
- o If candidates want to wear cultural/customary dress, they should properly inform the exam centre authorities.

3. About vehicle:

- o In order to enable traffic official to easily identify SMATEE candidates, all candidates are inform to paste SMATEE bearing label on their vehicle.
- o For candidates appearing at PUC centre permission for parking their vehicles at College Veng Field will be sought.
- o For those candidates appearing at GTRC & IASE centres they may park their vehicles at Republic Veng field.
- o Those who want to wait for their wards on the exam site are advised to carry their own refreshment.
- o Candidates should give the contact numbers of persons who are to pick them up after the exam to the concern Traffic on duty.

4. Arrival and departure time at the centre:

- o Examination will be conducted during 1:00 Pm- 4:00 PM
- o All candidates should arrive at their respective exam hall and be seated in their seats at least Fifteen minutes before the start of the exam.
- o Candidates will be allowed to leave their exam hall after 1(one) hour.
- o Candidates who completed the exam must go home straight away without loitering here and there.

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5. Seating arrangement and distribution of question booklets:

- o Candidates are allotted exam hall. They should go straight to their respective exam hall on arrival.
- o The invigilators of the concern hall shall arrange one candidate per bench in zig zag position as soon as they enter their allotted exam hall on first come first serve basis. Candidates' roll nos will not be pasted on the desks.
- o Seating arrangement may be altered as per requirement of the exam hall.
- o The question booklet contains Physics, Chemistry and Biology group together. The candidates should answer Physics, Chemistry and Biology in only one OMR Answer sheet.
- o Candidates are allowed to take home their Question paper booklets.
- o In order to enable the candidates to have ample time to fill their particulars in the answer sheets and to study the nature of the Question Booklets. The Question booklets and OMR Answer sheets may be distributed 15 minutes before the commencement of the examination.
- o After distribution of the Question booklets and Answer sheets, the invigilators should verify the candidates' particulars including their passport size photographs after which they will obtain signatures of the candidates in the attendance sheets. The invigilators will also give their signatures in the space provided for signature of the invigilators as a mark that they have verified the particulars of the candidate.
- After completion of the exam, every candidate should positively submit their OMR Answer sheet. No candidate is allowed to leave the exam hall without submitting his/her OMR Answer sheet.

6. Filling up of OMR Answer sheets:

- o Each and every candidate should fill up their particulars in the OMR Answer sheets carefully. If they have any doubt, they may ask the invigilators.
- o Candidates should carefully fill up **the 'O' Circle** of the OMR Answer sheet while giving the correct answer, putting tick (✓) mark is not allowed.
- o Demonstration on how to fill the OMR Answer sheet is attached herewith.
- o Ball pen will be provided in the exam hall.
- o The Question booklet contains 1-100 questions. Physics Questions are numbered 1-25, Chemistry Questions are numbered 26-50 and Biology Questions are numbered 51-100.

7. About refreshment:

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- o Candidates are allowed to bring transparent water bottle for their consumption in the exam hall.
- o In case of dire need due to hunger candidates may ask their invigilator for biscuits as an immediate relief.

8. Packing of the examination materials after completion of the examination:

 Centre Supervisor and Centre Superintendent should jointly count the OMR answer sheets for every exam hall and should tally with the no of

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candidates allotted in that exam hall.

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- o OMR Answer Sheets are to be packed in separate new envelop. If required more than one new envelop may be used for packing the OMR answer sheets.
- o Attendance sheet should be packed in a separate envelop.
- All unused materials may be packed in one large envelop and marked as "unused materials".
- Centre Supervisor and his team will collect the examination materials from the centre Superintendent after it is ready for collection.

