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No. 32-2/2013-TS.II
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section (TS-II)

Shastri Bhawan, New Delhi-110001
Dated the 23 August, 2013

To

The Secretaries,
Department of Technical,
States/ UTs (As per list Attached)
ICCW, CTSA, MEA (Education) and MEA (Welfare)

Subject: Reservation of seats by Ministry of HRD in Diploma level technical courses for States/UTs lacking in such facilities and foreign and other categories of students - reg.

Sir,

A Committee was set up by the Ministry of Human Resources Development to examine the process of allocation of supernumerary seats at diploma level in the AICTE approved technical institutions/ polytechnics to develop a transparent system to guide the State Govts./ Union Territory to select the candidates. It has been decided that while selection of candidates is made the following procedure may be followed:

- o/c
- i) The seat matrix based on the available courses. State-wise, will be notified to all designated admission authorities and the beneficiary States.
 - ii) The designated admission authority under this scheme in the beneficiary State will seek applications from students desirous of taking such admissions. The beneficiary state will seek applications from students by suitably advertising or by suitable notifications against the designated quota course wise.
 - iii) The designated admission authority shall be the Principal Secretary Technical Education/ Higher Education of the State/ Union Territory.
 - iv) The beneficiary state shall prepare a merit list against the applications received based on 10th total marks and by tie-breaking on 10th Science marks, 10th English marks in that order.
 - v) The beneficiary State will effect seats as per the above merit list in the designated/ allotted polytechnics as per the seat matrix based on the preferences of the students, however, governed by the order of merit.
 - vi) The beneficiary state shall prepare a MIS of students seeking admission and those allotted within 15 days of completion of admission with intimation to the Director, Technical Section, Ministry of HRD with a copy to AICTE.

The Schedule to be followed for admission is as shown in the enclosed Table.

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It is requested that the above procedure may please be adhered to while
passion process is made.

This has approval of the competent authority.

Yours faithfully.

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23/8/13

(Tripti Gurha)

Director

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